State Faculty
Advisory Council

MEETING MINUTES
Friday, October 2, 2020
WebEx
9:00am-2:30 pm

I.   **WELCOME/SFAC BUSINESS**
A.   **Members Present:** Amy Braziller (RRCC) Chair, Daniel Grafton (MCC) Vice Chair, Jenai Rutledge (ACC) Recorder, Kelly O'Dell (CCA), Andy DeRoche (FRCC), Travis Parkhurst (PCC), Deidre Schoolcraft (PPCC), Becky Sporer (OJC), Kent Ross (NJC), Joe Shields (LCC), Nicholas Swails (CNCC)
B.   **Members Absent:** Kathryn Carpenter (TSJC), Shirley Smith (CCD)
C.   SFAC Welcomes Travis Parkhurst (PCC) to the council
D.   Update/Revision to 4Sept 2020 SFAC Minutes: Distribution of CCCS Climate Survey as announced by Christina Cecil during the September meeting has been postponed until spring 2021. Data will be collected and shared at the end of spring instead of in December.
E.   Approval of September 4th SFAC Minutes – approved unanimously

II.   **CHANCELLOR JOE GARCIA, CCCS**
A.   Updates about college enrollments system-wide.
B.   Board Mini-Retreat Oct.14– Focus will be on examining what can done to increase CCCS's roles in workforce training and economic recovery
C.   Reimagining online instruction and the future of CCCOnline. Main Goals:
        1.   Grow enrollment
        2.   Meet HLC requirements
        3.   Create fully online programs and degrees
        4.   Improve efficiency
D.   CCD, ACC, CNCC, CCA Leadership Changes – Searches are beginning
E.   State Budget Updates: Commission of Higher Education & Department of Higher Education Are working to develop plans for potential cuts to the next year budget that range between 10-30%.
F.   Pillsbury Theater – Program about Equity & Inclusion: Small program (400 people) was offered in September. Currently looking at possible opportunities to offer this program at individual colleges.
G.   Apprenticeship award to CCCS – provides opportunities to develop and approve apprenticeship programs in various industries.
H.   Focus on equity and inclusion – Initiative by CDHE asking colleges to form goals related to equity and inclusion. CCCS will be evaluating disaggregated data about inclusion and equity including retention & completion at each college.

III.   **DR. LANDON PIRIUS – Vice Chancellor for Academic and Student Affairs**
A.   Future of CCCOnline –
        1.   Current conversations focus on how online instruction will be provided going forward. Updates will be available following meeting with college presidents Oct. 7.

  2. Goals: retain and grow online course offerings and develop fully online degree paths, including 'Bridge to Bachelors' options.

  3. Concerns related to CCCOnline part-time instructors – what happens to them if CCCOnline becomes non-instructional?

B. CCCS system office has received a formal request to temporarily amend faculty evaluation procedures due to the increased workload related to moving classes to remote environments and the knowledge that merit-based pay increases will not occur this year due to COVID-19 and budgetary restrictions.

  1. Motion passed at PPCC Faculty Senate and shared with Chancellor Garcia:

    a) PPCC Faculty Senate voted, September 11, 2020:

    "In light of COVID and remote learning, and the fact that we have no expectation for raises this year or next, we ask that college leadership follow a Meets/Does Not Meet evaluation process. Our system of goals feels artificial this year when deans and faculty are focused on accomplishing one goal, which is to survive the best we can and help students achieve their goals. Meets/Does Not Meet will allow the college some measure of evaluation for record keeping, but will simplify the process and allow everyone to put resources and time into instruction."

  2. Faculty Senates at multiple other schools have also had this discussion and brought forward this request to their administration but have been less successful at advancing their concerns to the system.

  3. Issue will be discussed during the president's meeting Oct.7th

C. Adjunct Council Updates:

  1. Council has been mostly assembled – all but two of the 14 members have been identified.

  2. Meetings will be managed by members of the council

  3. Invited SFAC to consider a joint meeting with this council

D. SFCC (State Faculty Curriculum Committee)

  1. Working on the course re-numbering project (planned implementation Summer 2022)

  2. CCNS is being phased out to allow for the introduction of a new software that will help manage this information.

  3. SFCC is revising their charter to help distinguish their role from the curriculum committees at individual colleges

E. **SFAC Concern:** Paystub confusion – because paid assignments are not being itemized it is difficult to track when a faculty/instructor has been paid for additional work assignments. Is there a way to provide clearer paystubs? Also, some pay seems very delayed at certain colleges **Answer**: Currently payroll is managed by the CCCSystem office – paystubs are generated by the system. It's unclear what can be done to improve. Timeliness of pay relative to task/job completion is managed by individual colleges.

IV. **Updates from the System Office of Information Technology: JULIE OUSKA – CIO/Vice President for Information Technology**

A. Identity consolidation project – Switch to single sign-on for all programs accessed within the system.

B. 24-7 helpdesk established

C. Self-help questions were developed to allowed students to solve some of their own technical issues – reduced helpdesk call volume

D.   Navigate EAB –
        1.   Before it was rolled out, EAB representatives did "secret shopping" at each college – employees acting as students to go through the process.
        2.   Now that it's implemented, EAB will be going through the "secret shopping" process again to evaluate what progress has been made to address issues that came up during the first round of data collection prior to adoption.
        3.   **SFAC Question**: Is there any current plan to integrate Navigate into D2L? This could help with early alerts; provide class wide communications that could also be available to advising to better support students when there are changes to class formats. **Answer**: To be considered.
E.   Initiative to enhance rural college access to resources/classes. Team recently visited each rural college to evaluate current issues relating to technology and other barriers to offering needed coursework, especially at rural colleges. Data collected may inform a grant proposal geared towards shoring-up deficits and making necessary modifications to improve technology, access, and ability offer courses in multimodalities.
F.   **SFAC Question:** Will WebEx continue to be the main support teleconferencing program for the system? **Answer**: WebEx is not likely to be phased out because of propriety hardware that interfaces only with WebEx. But it is possible that the number of options, like Zoom, may be also offered system-wide (pricing structures are being researched).

V.   **Updates from the System Office of Student Affairs, Equity, & Inclusion: DR. RYAN ROSS— Associate Vice Chancellor for Student Affairs, Equity & Inclusion**
        A.   CCCS Equity & Inclusion Council
                1.   Description of Members – have 2-year term-limits; should be individuals who chair the college council and/or who has access to the tiers of administration necessary to have actionable conversations.
                2.   First initiative has been to research needs of individual institutions.
                        a)   Equity readiness survey – focused on presidents
                        b)   Analyzed data that showed that most colleges in the system are still working towards becoming 'equity-centered institutions' but have begun to take action and make progress towards this goal.
                3.   Rolled out a CEO Action Pledge – signed by presidents and other local partners to create a community pledge to address issues related to equity in the college and community at large. (Completed at 8 of the 13 colleges thus far).
                4.   Created a CCCS Equity work framework to help model and provide a scaffold for individual colleges to develop their own action plans and frameworks.
        B.   Pillsbury Theater event was offered this fall for 400 individuals within the system – plan to roll out presentations/events at individual colleges
        C.   Portal Project for students and/or faculty/staff to share identity and heritage.
        D.   "CCCS Equity University" Plan to coordinate ongoing professional development opportunities. Partnering with 'Global Minded'
        E.   **SFAC Concern**: how do we access information about these resources and initiatives? **Answer**: A website should be up mid-November; Dr. Ross will also work to share information with the chair of SFAC directly to increase distribution/access
        F.   Future conversation with SFAC about academic integrity procedures planned.

VI.   **Adjourn (2:40pm)**