

### **Advanced Manufacturing PLA Template**

Learning Claim Application

# Student Name/ID: Circle One: Associate Degree Certificate Electro-mechanical Engineering □ Engineering Graphics □ *Machining* □ Welding □ Other, Please list here: \_\_\_\_ Advanced Manufacturing Credits Completed and Applied to the Degree or Certificate Program: General Education Credits Completed: How many Advanced Manufacturing credits are you seeking with this Learning Claim: Advisor Approval Signature: Advisor Approval Expiration Date: I understand that I am applying for credit for the knowledge and skills I have learned outside of the traditional college classroom. I will make a case for awarding credit to me by demonstrating my skills, describing how I learned them, and providing documentation (such as work samples, letter of verification from a supervisor or expert, a video, or other evidence of my college-level knowledge and skills). Credit is not quaranteed. I have talked with an academic advisor to make sure my request does not duplicate other courses I may have taken or will take as part of my program of study. By signing here, I am acknowledging that I have read the above paragraph and that I understand that all of my work must be my own in keeping with the Academic Honesty policy. I also recognize that my work will be checked for plagiarism by **turnitin.com** or other plagiarism detection software.

Student Signature:

Date:

## **PART 1 – Employment/Work Experience**

Are you currently employed? YES NO

If YES – Enter Job Title here, along with a brief description of your responsibilities, or upload your job description or resume here.
How many years have you been working in this field?
What is your immediate employment goal?
What is your long-term employment goal?
If NO—Enter Job Title here for your previous position, along with a brief description of your responsibilities or upload your resume here.
How many years of experience do you have?
What is your immediate employment goal?
What is your long-term employment goal?

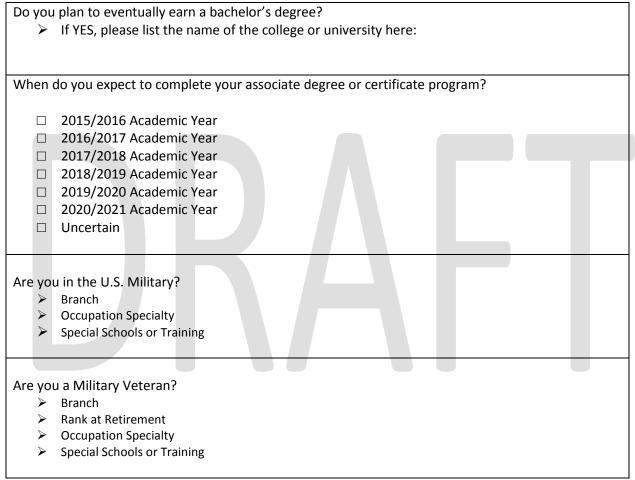
#### Do you hold any current/valid Certifications or Licenses?

List certifications here that already carry ACE or NCCRS credit recommendations or that have already been evaluated by CCCS faculty and approved for credit. The student can check the ones s/he holds. Leave a few blank lines for the student to write in other certifications that may not have been evaluated yet.

Have you completed an apprenticeship?

If yes, for what trade/skill?

## Part 2 – Education Plan



## Part 3 – Course Selection

Please list the course or courses for which you are seeking credit, based upon your learning from work experience, hobbies, self-directed learning, continuing noncredit education, or other learning sources. Be sure to obtain your advisor's approval before completing your Learning Claim.

CCCS Course Number	CCCS Course Name	Course Description and/or upload Course Syllabus here	Basis for the Credit Claim	Documentation or Demonstration
Course #1	Course Title		Such as work experience	Choose from Written Portfolio or Demonstrate the Skill or Course Challenge Exam
Course #2				

Part 4	Student's	<b>Case for</b>	Credit
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Course #1	Student Narrative	Student Demonstration or
		Documentation
Competency #1	Student describes how s/he	Student may upload a video, or
Student types in the	attained this competency here. If a demonstration or course	letter of verification from an
Student types in the competency as per the syllabus	challenge exam will accompany	expert/authority on this competency, such as a
or this is "auto filled" from a	this narrative, then it can be	supervisor; particularly for a
database.	brief. If this is a portfolio, this	portfolio.
	needs to be more detailed.	
		For a demonstration, the
		student would seek an
		individualized assessment from
		a faculty assessor. The assessor
		would determine how best to
		assure the competency is met.
		Ideally, the faculty will decide in
		advance how to best assess this
		competency. They would list it
		here on the template. And,
		they would build a rubric to go with the assessment.
		with the assessment.
		If the student does a course
		challenge exam (if available),
		the student would do this in a
		proctored setting with the tools
		necessary.
Competency #2		
Competency #3		
Competency #4		
Competency #8		
Student needs to list all of the	Student compiles information for every	Student provides accompanying
competencies from the course syllabus.	competency in the course description.	documentation or does a
Ideally, these would load automatically from an Advanced Manufacturing		demonstration for every competency. Competencies can be combined in the
Course database. However, it could be		documentation if appropriate.
done manually.		