



**Articulation Agreement**  
**Capella University and Colorado Community**  
**College System**

## CAPELLA UNIVERSITY

This Articulation Agreement ("Agreement") is entered into on <February 21, 2014> by and between the State of Colorado, Department of Higher Education, State Board for Community Colleges and Occupational Education, for the use and benefit of the Colorado Community College System<sup>1</sup>, located at 9026 E Severn Place, Building 967, Denver, CO 80230, hereinafter Colorado Community College System, and by Capella University<sup>2</sup>, located at 225 So. 6<sup>th</sup> Street, 9<sup>th</sup> floor, Minneapolis, MN 55402, hereinafter Capella University.

### PURPOSE

The Agreement has as its sole purpose the establishment of a relationship of mutual benefit between Colorado Community College System and Capella University in order to make baccalaureate and graduate degree programs available to faculty, staff, and graduates of Colorado Community College System.

The Colorado Community College System is comprised of the following institutions, as further outlined in Appendix 1:

- Arapahoe Community College
- Colorado Community Colleges Online
- Colorado Northwestern Community College
- Community College of Aurora
- Community College of Denver
- Front Range Community College
- Lamar Community College
- Morgan Community College
- Northeastern Junior College
- Otero Junior College
- Pikes Peak Community College
- Pueblo Community College
- Red Rocks Community College
- Trinidad State Junior College

This Agreement includes a course-to-course transfer agreement between Colorado Community College System and Capella University, which is intended to allow holders of Colorado Community College System credits to transfer approved credit hours into a Capella University program of study.

### DESCRIPTION OF THE RELATIONSHIP

1. Capella University will award quarter transfer credit for approved Colorado Community College System courses into one of the bachelor's degree programs listed below:

Bachelor of Science in Business specializations (including all listed specializations)

---

<sup>1</sup> All institutions in the Colorado Community College System are accredited by the Higher Learning Commission and are members of the North Central Association of Colleges and Schools (NCA/HLC).

<sup>2</sup> Capella University is accredited by The Higher Learning Commission and is a member of the North Central Association of Colleges and Schools (NCA), [www.ncahlc.org](http://www.ncahlc.org). Capella University, 225 South Sixth Street, Ninth Floor, Minneapolis, MN 55402, 1-888-CAPELLA (227-3522), [www.capella.edu](http://www.capella.edu).

Bachelor of Science in Information Technology specializations (including all listed specializations and minors)

Bachelor of Science in Public Safety specializations (including all listed specializations)

Bachelor of Science in Nursing (only applicable for individuals holding a valid RN license)

Bachelor of Science in Psychology (including all listed specializations)

Also included in this Agreement between Capella University and Colorado Community College System are specific degree to degree agreements based on the 2012-2013 Colorado Community College System catalogs (except Trinidad State Junior College, which is based on the 2010-2012 catalog), allowing Colorado Community College System graduates to be awarded specific credit hours into a Capella University program of study. Because Capella is on an academic quarter calendar, Capella University will convert semester credit hours to quarter credit hours using a formula to convert one (1) semester credit hour to the equivalent of one and one half (1.5) quarter credit hours. Specific degree program Agreements between Capella University bachelor degree programs and Associate in Arts, Associate in Science, Associate of General Studies, and Associate in Applied Science degrees offered by the individual institutions in the Colorado Community College System are listed in Appendix 1.

2. Students from Colorado Community College System graduating in one of the listed degree programs must graduate from Colorado Community College System with an Associate of Arts (AA), Associate of Science (AS), Associate of General Studies (AGS), or Associate of Applied Science (AAS) degree and have an overall GPA of at least 2.0 on a 4.0 scale, as calculated by Colorado Community College System.
3. The Associate of Arts and Associate of Science degree programs at Colorado Community College System require at least 60 semester credit hours, equivalent to at least 90 quarter credit hours, for graduation. The general education core includes study in the areas of English composition, humanities and fine arts, natural sciences and mathematics, and social and behavioral sciences.

Colorado Community College System students who have completed the general education core (following stipulated exceptions for each institution listed in Appendix 2) will be considered to have fulfilled the general education requirements for Capella University.<sup>3</sup>

4. Students from Colorado Community College System must meet all other admission and transfer criteria documented in the current Capella University Catalog.
5. All college-level courses meeting Capella University transfer requirements at Colorado Community College System will be evaluated for transfer into a Capella University baccalaureate degree program up to a maximum of 135 quarter (90 semester) credit hours of academic credit.
6. Transfer students must complete a minimum of 45 quarter credit hours of their core and specialization course work at Capella to meet Capella University graduation requirements. In addition, at least 45 of the learner's final 90 quarter credit hours must be from Capella University.
7. (If applicable) Graduates of Colorado Community College System who complete a bachelor's degree program with Colorado Community College System, apply for admission to a graduate program at Capella University, and meet or satisfy all Capella

---

<sup>3</sup> This does not apply to residents of Arkansas.

University admission requirements will be admitted to Capella University's graduate programs of study.

#### ADDITIONAL BENEFITS PROVIDED BY CAPELLA UNIVERSITY

1. Eligible Colorado Community College System faculty, staff, and graduates will receive a 10% tuition discount<sup>4</sup> on all Capella University courses, excluding residential colloquia and fees, beginning with the date of this Agreement as long as this Agreement remains in effect. The tuition discount is not retroactive.
2. Capella University extends benefits and resources to our U.S. Armed Forces learners including;
  - Maximum tuition discount of up to 15%
  - Credit for military training
  - Post-9/11 GI Bill and Yellow Ribbon program
  - Dedicated military support services team
  - Flexible military leave policy
3. Capella University will provide a welcome page specifically for Colorado Community College System faculty, staff, and graduates on the Capella website ([www.capella.edu/ccc](http://www.capella.edu/ccc)).
4. Capella University will list Colorado Community College System as an alliance member on an internal site utilized by Capella learners and/or on the main Capella website and maintain a link that will direct learners to Colorado Community College System's website.
5. Capella University will provide marketing assistance, literature, and other information to Colorado Community College System to support its efforts in promoting continued education.
6. Capella University will provide Colorado Community College System updated degree and transfer materials for learners and graduates.
7. When possible, Capella University will participate in Colorado Community College System transfer fairs, graduate events and faculty/staff development opportunities.
8. Capella University is willing to work with Colorado Community College System to co-sponsor a cohort learning group, a team of faculty and/or staff on a degree track together (minimum level of participants is required).
9. Capella University will provide an Alliance Manager as the primary contact for Colorado Community College System to facilitate the Agreement.
10. Capella University will share information regarding the aggregate number of enrollments and courses taken by Colorado Community College System faculty, staff, and graduates on an annual basis.
11. When permissible, Colorado Community College System will be invited to various networking events hosted by Capella and attended by local Higher Education Alliance Program participants.

---

<sup>4</sup> While taking every effort to keep tuition costs down, Capella University reserves the right to increase tuition.

Capella University may have faculty members available for on-site or web-based presentations on topical issues that are relevant to professionals in the education industry. Examples include *Trends and Challenges in Higher Education*, *Academic Standards in Online Teaching and Curriculum*, *Instructional Design in Online Learning*, and *Succession Planning: Addressing the Leadership Gap in Higher Education*.

Faculty participation is subject to availability and may be at the expense of Colorado Community College System.

#### COLORADO COMMUNITY COLLEGE SYSTEM PARTICIPATION GUIDELINES

1. Colorado Community College System will assign a primary point of contact person to work with the Alliance Manager in order to effectively implement participation benefits to faculty, staff, and graduates.
2. Colorado Community College System will work with Capella University to develop effective ways to share the benefits of this Agreement with faculty, staff, and graduates. (Examples may take a variety of forms including messaging within graduate publications, student newspaper, faculty newsletter, Internet or Intranet placement, participation in a transfer event and/or faculty/staff development opportunity.)
3. Colorado Community College System will distribute and/or make available updated degree and transfer information from Capella University to its learners via their transfer or career center.

#### GUIDING PRINCIPLES FOR BOTH PARTICIPATING INSTITUTIONS

1. Implementation and interpretation of this Agreement will be consistent with applicable and mandatory policies and procedures established by the accrediting and governing bodies of either institution or other agencies having jurisdiction over the operation of either institution.
2. Participation of learners in the degree programs will be permitted in compliance with the applicable federal, state, and local non-discrimination laws and regulations.
3. Both institutions, where permitted, shall advertise the provisions of this Agreement so that it is disseminated to all prospective and existing learners by reasonable means. This could include but is not limited to, student catalogs, transfer guides, program brochures, intranet or Internet sites, and other advertising.
4. Both institutions, where permitted, may issue joint press releases and other announcements with prior written approval from both parties.
5. Both institutions shall maintain their accreditation with their regional accrediting associations and any other accreditation currently in existence pertaining to degree programs articulated via this Agreement.
6. Both institutions shall have the common goal of developing a comprehensive and seamless services infrastructure for this articulation program.
7. Both institutions, where permitted, may build and maintain a link on their intranet and/or their Internet site that posts employment information so that students and alumni may research employment opportunities with alliance institutions.

#### PROCESS FOR IDENTIFYING MEMBERSHIP

Capella will establish a procedure to assist with identifying Colorado Community College System faculty, staff, and graduates. However, it is ultimately the responsibility of Colorado Community College System affiliated learners to identify themselves in order to receive the tuition discount and be considered a participant in the Agreement. Affiliated learners failing to officially notify Capella University until after they begin their course work will not be entitled to receive a retroactive tuition discount. Their tuition discount and participation in the benefits of the Agreement will begin the following academic quarter. In situations where a tuition discount is being provided to a learner based on their employment status as a faculty or staff member of Colorado Community College System, Capella University will periodically verify the learner's continued employment relationship with the member institution. If it is determined that the learner is no longer a faculty or staff member, their eligibility to receive the tuition discount will cease on a go-forward basis.

**DURATION AND TERMINATION OF THIS AGREEMENT**

The Agreement will remain in effect for three (3) years and will be deemed to renew automatically for additional one-year terms as long as the obligations of the relationships are being met by both parties. This Agreement will be reviewed no later than three years from signature date for changes to degree and general education requirements at both Capella University and Colorado Community College System.

Either party may terminate participation in the Agreement with or without cause by giving a 90-day written notice to the other party. Tuition and fee rates, admission criteria and academic and other requirements will be subject to the Capella University Catalog at the time of the learner's admission to Capella University. Active learners at the time of termination will be grandfathered in and receive a tuition discount until such time they are separated from Capella University.

**REVISIONS TO AGREEMENT**

Amendments and/or revisions to the Agreement may be made in writing at any time by mutual consent of all parties. Such amendments and/or revisions signed by authorized representatives of both parties shall be prepared in the form of an Addendum Agreement. The procedure for approval of such addenda and/or revisions shall follow the same procedure employed in securing approval of all parties in the original cooperative agreement. Each of the parties shall work cooperatively to review, at least annually, and to update each year as appropriate, specific items or operational procedures included in this Agreement.

**NOTICES**

All notices, authorizations, and requests in connection with this Agreement shall be deemed given on the day they are (i) deposited in the U.S. mails, postage prepaid, certified or registered, return receipt requested; or (ii) sent by air express courier (e.g. Federal Express, UPS), charges prepaid, signature receipt requested; and addressed as set forth below:

For: Colorado Community College System  
 9101 E. Lowry Blvd.  
 Building 959  
 Denver, CO 80230

For: Capella University  
 Capella Tower  
 225 South 6<sup>th</sup> Street, 9<sup>th</sup> Floor  
 Minneapolis, MN 55402

Attn: Angela Williams  
 Email: Angela.Williams@cccs.edu

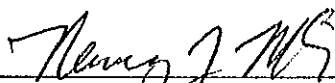
Attn: Office of General Counsel  
 Email: [Contracts@capella.edu](mailto:Contracts@capella.edu)

Phone: 720-858-2747  
Fax: 720-858-3142

Phone: 612.977.5220  
Fax: 612.977.5060

We look forward to working with you and adding value to your Institution. If you choose to execute this Articulation Agreement as described above, please sign below:

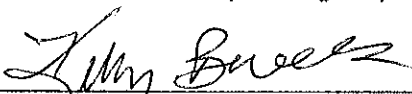
SIGNATURES OF PARTICIPATING INSTITUTIONS



Dr. Nancy J. McCallin, President  
Colorado Community College System

3-11-14

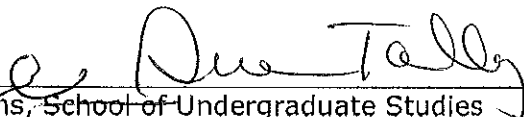
Date



Kelly Brooks, Admissions and Transfer Officer  
Capella University

3-27-14

Date



Lee Owens, School of Undergraduate Studies  
Capella University

4/1/14

Date

Sue Talley, Dean of Technology

**Arapahoe Community College (2010-2011 catalog):**

Arapahoe Community College	To	Capella University Bachelors Degree Program
Associates degree		Capella University Bachelors Degree Program
Associate of Arts		BS Psychology General Psychology
Associate of Science		BS Psychology General Psychology
Associate of General Studies		BS Psychology General Psychology
* Associate of Arts		BS Information Technology Information Assurance and Security
* Associate of Arts		BS Information Technology (other specializations)
* Associate of Science		BS Information Technology Information Assurance and Security
* Associate of Science		BS Information Technology (other specializations)
* Associate of General Studies		BS Information Technology Information Assurance and Security
* Associate of General Studies		BS Information Technology (other specializations)
* AAS Computer Science		BS Information Technology Information Assurance and Security
* AAS Computer Science		BS Information Technology (other specializations)
* Associate of Arts		BS Public Safety (all specializations)
* Associate of Science		BS Public Safety (all specializations)
* Associate of General Studies		BS Public Safety (all specializations)
* AA Business Transfer Emphasis		BPA General Public Administration
* Associate of Science		BPA General Public Administration
* Associate of General Studies		BPA General Public Administration
AA Business Transfer Emphasis		BS Business (all specializations)
* Associate of Science		BS Business (all specializations)
Associate of General Studies		BS Business (all specializations)
AAS Accounting		BS Business Business Administration
AAS Business Administration General Business Concentration		BS Business Business Administration
AAS Business Administration Management Concentration		BS Business Business Administration
AAS Business Administration Marketing Concentration		BS Business Business Administration
AAS Business Administration Small Business Management Concentration		BS Business Business Administration
AAS Business Administration Real Estate Appraisal Concentration		BS Business Business Administration
AAS Business Administration Real Estate Broker Licensing Concentration		BS Business Business Administration
AAS Financial Services		BS Business Business Administration
AAS Retail Management		BS Business Business Administration

\* Denotes that the following programs do not meet the minimum 90 quarter credit hours (60 semester hours) required for students to enter Capella at a Junior level standing.

Associate of Arts students applying for the BS IT Information Assurance and Security program must take 2 core or specialization courses to reach junior status at Capella. Students applying for all other BS IT programs must take 1 core or specialization course to reach junior status at Capella.

Associate of Science students applying for the BS IT Information Assurance and Security program must take 2 core or specialization courses to reach junior status at Capella. Students applying for all other BS IT programs must take 1 core or specialization course to reach junior status at Capella.

Associate of General Studies students applying for the BS IT Information Assurance and Security program must take 2 core or specialization courses to reach junior status at Capella. Students applying for all other BS IT programs must take 1 core or specialization course to reach junior status at Capella.

AAS Computer Science students applying for the BS IT Information Assurance and Security program must take 2 core or specialization courses, and 3 quarter credits of acceptable Humanities coursework, to reach junior status at Capella. Students applying for all other BS IT programs must take 1 core or specialization course, and 3 quarter credits of acceptable Humanities coursework, to reach junior status at Capella.

Associate of Arts students applying for all BS Public Safety programs must take 2 core or specialization courses to reach junior status at Capella.

Associate of Science students applying for all BS Public Safety programs must take 2 core or specialization courses to reach junior status at Capella.

Associate of General Studies students applying for all BS Public Safety programs must take 1 core or specialization course to reach junior status at Capella.

AA Business Transfer Emphasis students applying for the BPA General Public Administration program must take 1 core or specialization course to reach junior status at Capella.

Associate of Science students applying for the BPA General Public Administration program must take 1 core or specialization course to reach junior status at Capella.

Associate of General Studies students applying for the BPA General Public Administration program must take 1 core or specialization course to reach junior status at Capella.

Associate of Science students applying for all BS Business programs must take 1 core or specialization course to reach junior status at Capella.

**Colorado Northwestern Community College (2009-2011 catalog):**

Colorado Northwestern Community College Associates degree	To	Capella University Bachelors Degree Program
AA Liberal Arts		BS Psychology General Psychology
AS General Science		BS Psychology General Psychology
Associate of General Studies		BS Psychology General Psychology
* AA Liberal Arts		BS Information Technology Information Assurance and Security
* AA Liberal Arts		BS Information Technology (other specializations)
* AS General Science		BS Information Technology Information Assurance and Security
* AS General Science		BS Information Technology (other specializations)
* Associate of General Studies		BS Information Technology Information Assurance and Security
* Associate of General Studies		BS Information Technology (other



		specializations)
* AA Liberal Arts		BS Public Safety (all specializations)
* AS General Science		BS Public Safety (all specializations)
* AGS Criminal Justice		BS Public Safety (all specializations)
* AA Business		BPA General Public Administration
* AS General Science		BPA General Public Administration
* Associate of General Studies		BPA General Public Administration
AA Business		BS Business Business Administration
AA Business		BS Business (other specializations)
* AS General Science		BS Business (all specializations)
Associate of General Studies		BS Business (all specializations)
AAS Accounting		BS Business Business Administration
AAS Banking and Financial Services		BS Business Business Administration

\* Denotes that the following programs do not meet the minimum 90 quarter credit hours (60 semester hours) required for students to enter Capella at a Junior level standing.

AA Liberal Arts students applying for the BS IT Information Assurance and Security program must take 2 core or specialization courses to reach junior status at Capella. Students applying for all other BS IT programs must take 1 core or specialization course to reach junior status at Capella.

AS General Science students applying for the BS IT Information Assurance and Security program must take 2 core or specialization courses to reach junior status at Capella. Students applying for all other BS IT programs must take 1 core or specialization course to reach junior status at Capella.

Associate of General Studies applying for the BS IT Information Assurance and Security program must take 2 core or specialization courses to reach junior status at Capella. Students applying for all other BS IT programs must take 1 core or specialization course to reach junior status at Capella.

AA Liberal Arts students applying for any BS Public Safety program must take 1 core or specialization course to reach junior status at Capella.

AS General Science students applying for any BS Public Safety program must take 2 core or specialization courses to reach junior status at Capella.

AGS Criminal Justice students applying for any BS Public Safety program must take 1 core or specialization course to reach junior status at Capella.

AA Liberal Arts students applying for the BPA General Public Administration program must take 1 core or specialization course to reach junior status at Capella.

AS General Science students applying for the BPA General Public Administration program must take 1 core or specialization course to reach junior status at Capella.

Associate of General Studies students applying for the BPA General Public Administration program must take 1 core or specialization course to reach junior status at Capella.

Associate of General Studies students applying for all BS Business programs must take 1 core or specialization course to reach junior status at Capella.

### Community College of Aurora (2010-2011 catalog):

Community College of Aurora Associates degree	To	Capella University Bachelors Degree Program
AA Psychology Plan		BS Psychology General Psychology
Associate of Science		BS Psychology General Psychology
Associate of General Studies		BS Psychology General Psychology

* Associate of Arts		BS Information Technology Information Assurance and Security
* Associate of Arts		BS Information Technology (other specializations)
* Associate of Science		BS Information Technology Information Assurance and Security
* Associate of Science		BS Information Technology (other specializations)
* Associate of General Studies		BS Information Technology Information Assurance and Security
* Associate of General Studies		BS Information Technology (other specializations)
* Associate of Arts		BS Public Safety (all specializations)
* Associate of Science		BS Public Safety (all specializations)
Associate of General Studies		BS Public Safety (all specializations)
* AA Business Transfer		BPA General Public Administration
* Associate of Science		BPA General Public Administration
* Associate of General Studies		BPA General Public Administration
AA Business Transfer		BS Business (all specializations)
* Associate of Science		BS Business (all specializations)
Associate of General Studies		BS Business (all specializations)
AAS Accounting		BS Business Business Administration
AAS Management - Accounting		BS Business Business Administration
AAS Management - Computer Information Systems		BS Business Business Administration
AAS Management - General Management		BS Business Business Administration
AAS Management - Human Resources		BS Business Business Administration
AAS Marketing		BS Business Business Administration

\* Denotes that the following programs do not meet the minimum 90 quarter credit hours (60 semester hours) required for students to enter Capella at a Junior level standing.

Associate of Arts students applying for the BS IT Information Assurance and Security program must take 2 core or specialization courses to reach junior status at Capella. Students applying for all other BS IT programs must take 1 core or specialization course to reach junior status at Capella.

Associate of Science students applying for the BS IT Information Assurance and Security program must take 2 core or specialization courses to reach junior status at Capella. Students applying for all other BS IT programs must take 1 core or specialization course to reach junior status at Capella.

Associate of General Studies students applying for the BS IT Information Assurance and Security program must take 2 core or specialization courses to reach junior status at Capella. Students applying for all other BS IT programs must take 1 core or specialization course to reach junior status at Capella.

Associate of Arts students applying for any BS Public Safety program must take 1 core or specialization course to reach junior status at Capella.

Associate of Science students applying for any BS Public Safety program must take 2 core or specialization courses to reach junior status at Capella.

Associate of Arts students applying for the BPA General Public Administration program must take 1 core or specialization course to reach junior status at Capella.

Associate of Science students applying for the BPA General Public Administration program must take 1 core or specialization course to reach junior status at Capella.

Associate of General Studies students applying for the BPA General Public Administration program must take 1 core or specialization course to reach junior status at Capella.

Associate of Science students applying for any BS Business program must take 1 core or specialization course to reach junior status at Capella.

**Community College of Denver (2009-2010 catalog):**

Community College of Denver Associates degree	To	Capella University Bachelors Degree Program
Associate of Arts		BS Psychology General Psychology
Associate of Science		BS Psychology General Psychology
Associate of General Studies		BS Psychology General Psychology
* Associate of Arts		BS Information Technology Information Assurance and Security
* Associate of Arts		BS Information Technology (other specializations)
* Associate of Science		BS Information Technology Information Assurance and Security
* Associate of Science		BS Information Technology (other specializations)
* Associate of General Studies		BS Information Technology Information Assurance and Security
* Associate of General Studies		BS Information Technology (other specializations)
* Associate of Arts		BS Public Safety (all specializations)
* Associate of Science		BS Public Safety (all specializations)
Associate of General Studies		BS Public Safety (all specializations)
* AAS Criminal Justice		BS Public Safety (all specializations)
* AA Business Administration		BPA General Public Administration
* Associate of Science		BPA General Public Administration
* Associate of General Studies		BPA General Public Administration
AA Business Administration		BS Business (all specializations)
* Associate of Science		BS Business (all specializations)
Associate of General Studies		BS Business (all specializations)
AAS Accounting		BS Business Business Administration
AAS Business Administration - International Business		BS Business Business Administration
AAS Business Administration - Management		BS Business Business Administration
AAS Business Administration - Marketing		BS Business Business Administration
AAS Business Administration - Real Estate		BS Business Business Administration
AAS Computer Technology - Computer Information Systems		BS Business Business Administration

\* Denotes that the following programs do not meet the minimum 90 quarter credit hours (60 semester hours) required for students to enter Capella at a Junior level standing.

Associate of Arts students applying for the BS IT Information Assurance and Security program must take 2 core or specialization courses to reach junior status at Capella. Students applying for all other BS IT programs must take 1 core or specialization course to reach junior status at Capella.

Associate of Science students applying for the BS IT Information Assurance and Security program must take 2 core or specialization courses to reach junior status at Capella. Students applying for all other BS IT programs must take 1 core or specialization course to reach junior status at Capella.

Associate of General Studies students applying for the BS IT Information Assurance and Security program must take 2 core or specialization courses to reach junior status at Capella. Students applying for all other BS IT programs must take 1 core or specialization course to reach junior status at Capella.

Associate of Arts students applying for any BS Public Safety program must take 2 core or specialization courses to reach junior status at Capella.

Associate of Science students applying for any BS Public Safety program must take 2 core or specialization courses to reach junior status at Capella.

AAS Criminal Justice students applying for any BS Public Safety program must take 1 core or specialization course to reach junior status at Capella.

Associate of Arts students applying for the BPA General Public Administration program must take 1 core or specialization course to reach junior status at Capella.

AAS Criminal Justice students applying for the BPA General Public Administration program must take 1 core or specialization course to reach junior status at Capella.

AAS Criminal Justice students applying for the BPA General Public Administration program must take 1 core or specialization course to reach junior status at Capella.

Associate of Science students applying for any BS Business program must take 1 core or specialization course to reach junior status at Capella.

**Front Range Community College (2010-2011 catalog):**

Front Range Community College	To	Capella University Bachelors Degree Program
Associates degree		
AAS Nursing		BS Nursing
Associate of Arts		BS Psychology General Psychology
Associate of Science		BS Psychology General Psychology
Associate of General Studies		BS Psychology General Psychology
* Associate of Arts		BS Information Technology Information Assurance and Security
* Associate of Arts		BS Information Technology (other specializations)
* Associate of Science		BS Information Technology Information Assurance and Security
* Associate of Science		BS Information Technology (other specializations)
* Associate of General Studies		BS Information Technology Information Assurance and Security
* Associate of General Studies		BS Information Technology (other specializations)
* Associate of Arts		BS Public Safety (all specializations)
* Associate of Science		BS Public Safety (all specializations)

Associate of General Studies		BS Public Safety (all specializations)
* Associate of Arts		BPA General Public Administration
* Associate of Science		BPA General Public Administration
* Associate of General Studies		BPA General Public Administration
AA Business Transfer		BS Business (all specializations)
Associate of Science		BS Business (all specializations)
Associate of General Studies		BS Business (all specializations)
AAS Business		BS Business Business Administration

\* Denotes that the following programs do not meet the minimum 90 quarter credit hours (60 semester hours) required for students to enter Capella at a Junior level standing.

Associate of Arts students applying for the BS IT Information Assurance and Security program must take 2 core or specialization courses to reach junior status at Capella. Students applying for all other BS IT programs must take 1 core or specialization course to reach junior status at Capella.

Associate of Science students applying for the BS IT Information Assurance and Security program must take 2 core or specialization courses to reach junior status at Capella. Students applying for all other BS IT programs must take 1 core or specialization course to reach junior status at Capella.

Associate of General Studies students applying for the BS IT Information Assurance and Security program must take 2 core or specialization courses to reach junior status at Capella. Students applying for all other BS IT programs must take 1 core or specialization course to reach junior status at Capella.

Associate of Arts students applying for any BS Public Safety program must take 1 core or specialization course to reach junior status at Capella.

Associate of Science students applying for any BS Public Safety program must take 1 core or specialization course to reach junior status at Capella.

Associate of Arts students applying for the BPA General Public Administration program must take 1 core or specialization course to reach junior status at Capella.

Associate of Science students applying for the BPA General Public Administration program must take 1 core or specialization course to reach junior status at Capella.

Associate of General Studies students applying for the BPA General Public Administration program must take 1 core or specialization course to reach junior status at Capella.

### Lamar Community College (2010-2011 catalog):

Lamar Community College Associates degree	To	Capella University Bachelors Degree Program
Associate of Arts		BS Psychology General Psychology
Associate of Science		BS Psychology General Psychology
Associate of General Studies		BS Psychology General Psychology
* Associate of Arts		BS Information Technology Information Assurance and Security
* Associate of Arts		BS Information Technology (other specializations)
* Associate of Science		BS Information Technology Information Assurance and Security
* Associate of Science		BS Information Technology (other specializations)
* Associate of General Studies		BS Information Technology Information

		Assurance and Security
* Associate of General Studies		BS Information Technology (other specializations)
* Associate of Arts		BS Public Safety (all specializations)
* Associate of Science		BS Public Safety (all specializations)
* Associate of General Studies		BS Public Safety (all specializations)
* AA Business Articulation		BPA General Public Administration
* Associate of Science		BPA General Public Administration
* Associate of General Studies		BPA General Public Administration
AA Business Articulation		BS Business (all specializations)
Associate of Science		BS Business (all specializations)
Associate of General Studies		BS Business (all specializations)
AAS Business		BS Business (all specializations)
AAS Integrated Business/Technology Solutions		BS Business Business Administration
AAS Marketing/Management		BS Business Business Administration

\* Denotes that the following programs do not meet the minimum 90 quarter credit hours (60 semester hours) required for students to enter Capella at a Junior level standing.

Associate of Arts students applying for the BS IT Information Assurance and Security program must take 2 core or specialization courses to reach junior status at Capella. Students applying for all other BS IT programs must take 1 core or specialization course to reach junior status at Capella.

Associate of Science students applying for the BS IT Information Assurance and Security program must take 2 core or specialization courses to reach junior status at Capella. Students applying for all other BS IT programs must take 1 core or specialization course to reach junior status at Capella.

Associate of General Studies students applying for the BS IT Information Assurance and Security program must take 2 core or specialization courses to reach junior status at Capella. Students applying for all other BS IT programs must take 1 core or specialization course to reach junior status at Capella.

Associate of Arts students applying for any BS Public Safety program must take 1 core or specialization course to reach junior status at Capella.

Associate of Science students applying for any BS Public Safety program must take 1 core or specialization course to reach junior status at Capella.

Associate of General Studies students applying for any BS Public Safety program must take 1 core or specialization course to reach junior status at Capella.

Associate of Arts students applying for the BPA General Public Administration program must take 1 core or specialization course to reach junior status at Capella.

Associate of Science students applying for the BPA General Public Administration program must take 1 core or specialization course to reach junior status at Capella.

Associate of General Studies students applying for the BPA General Public Administration program must take 1 core or specialization course to reach junior status at Capella.

### Morgan Community College (2008-2010 catalog):

Morgan Community College Associates degree	To	Capella University Bachelors Degree Program
Associate of Arts		BS Psychology General Psychology
Associate of Science		BS Psychology General Psychology

Associate of General Studies		BS Psychology General Psychology
* Associate of Arts		BS Information Technology Information Assurance and Security
* Associate of Arts		BS Information Technology (other specializations)
* Associate of Science		BS Information Technology Information Assurance and Security
* Associate of Science		BS Information Technology (other specializations)
* Associate of General Studies		BS Information Technology Information Assurance and Security
* Associate of General Studies		BS Information Technology (other specializations)
* Associate of Arts		BS Public Safety (all specializations)
* Associate of Science		BS Public Safety (all specializations)
* Associate of General Studies		BS Public Safety (all specializations)
* Associate of Arts		BS BPA General Public Administration
* Associate of Science		BS BPA General Public Administration
* Associate of General Studies		BS BPA General Public Administration
Associate of Arts		BS Business (all specializations)
* Associate of Science		BS Business (all specializations)
Associate of General Studies		BS Business (all specializations)
AAS Business Administration - Business Foundations		BS Business Business Administration
AAS Business Administration - Supervision/Management		BS Business Business Administration
AAS Business Administration - Real Estate		BS Business Business Administration

\* Denotes that the following programs do not meet the minimum 90 quarter credit hours (60 semester hours) required for students to enter Capella at a Junior level standing.

Associate of Arts students applying for the BS IT Information Assurance and Security program must take 2 core or specialization courses to reach junior status at Capella. Students applying for all other BS IT programs must take 1 core or specialization course to reach junior status at Capella.

Associate of Science students applying for the BS IT Information Assurance and Security program must take 2 core or specialization courses to reach junior status at Capella. Students applying for all other BS IT programs must take 1 core or specialization course to reach junior status at Capella.

Associate of General Studies students applying for the BS IT Information Assurance and Security program must take 2 core or specialization courses to reach junior status at Capella. Students applying for all other BS IT programs must take 1 core or specialization course to reach junior status at Capella.

Associate of Arts students applying for all BS Public Safety programs must take 2 core or specialization courses to reach junior status at Capella.

Associate of Science students applying for all BS Public Safety programs must take 2 core or specialization courses to reach junior status at Capella.

Associate of General Studies students applying for all BS Public Safety programs must take 2 core or specialization courses to reach junior status at Capella.

Associate of Arts students applying for the BPA General Public Administration program must take 1 core or specialization course to reach junior status at Capella.

Associate of Arts students applying for the BPA General Public Administration program must take 1 core or specialization course to reach junior status at Capella.

Associate of Arts students applying for the BPA General Public Administration program must take 1 core or specialization course to reach junior status at Capella.

Associate of Science students applying for all BS Business specializations must take 1 core or specialization course to reach junior status at Capella.

**Northeastern Junior College (2009-2010 catalog):**

Northeastern Junior College Associates degree	To	Capella University Bachelors Degree Program
AA Psychology		BS Psychology General Psychology
AS Psychology		BS Psychology General Psychology
Associate of General Studies		BS Psychology General Psychology
* Associate of Arts		BS Information Technology Information Assurance and Security
* Associate of Arts		BS Information Technology (other specializations)
* Associate of Science		BS Information Technology Information Assurance and Security
* Associate of Science		BS Information Technology (other specializations)
* Associate of General Studies		BS Information Technology Information Assurance and Security
* Associate of General Studies		BS Information Technology (other specializations)
AA Criminal Justice		BS Public Safety (all specializations)
Associate of Science		BS Public Safety (all specializations)
Associate of General Studies		BS Public Safety (all specializations)
* AA Business Transfer		BPA General Public Administration
* Associate of Science		BPA General Public Administration
* Associate of General Studies		BPA General Public Administration
AA Business Transfer		BS Business (all specializations)
Associate of Science		BS Business (all specializations)
Associate of General Studies		BS Business (all specializations)
AAS Business - Accounting		BS Business Business Administration
AAS Business - Business Administration		BS Business Business Administration
AAS Business - Entrepreneurship		BS Business Business Administration
AAS Business - Marketing/Management		BS Business Business Administration

\* Denotes that the following programs do not meet the minimum 90 quarter credit hours (60 semester hours) required for students to enter Capella at a Junior level standing.

Associate of Arts students applying for the BS IT Information Assurance and Security must take 2 core or specialization courses to reach junior status at Capella. Students applying for all other BS IT programs must take 1 core or specialization course to reach junior status at Capella.



Associate of Science students applying for the BS IT Information Assurance and Security must take 2 core or specialization courses to reach junior status at Capella. Students applying for all other BS IT programs must take 1 core or specialization course to reach junior status at Capella.

Associate of General Studies students applying for the BS IT Information Assurance and Security must take 2 core or specialization courses to reach junior status at Capella. Students applying for all other BS IT programs must take 1 core or specialization course to reach junior status at Capella.

AA Business Transfer students applying for the BPA General Public Administration program must take 1 core or specialization course to reach junior status at Capella.

Associate of Science students applying for the BPA General Public Administration program must take 1 core or specialization course to reach junior status at Capella.

Associate of General Studies students applying for the BPA General Public Administration program must take 1 core or specialization course to reach junior status at Capella.

**Otero Junior College (2008-2010 catalog):**

Otero Junior College Associates degree	To	Capella University Bachelors Degree Program
Associate of Arts		BS Psychology General Psychology
AS Psychology		BS Psychology General Psychology
Associate of General Studies		BS Psychology General Psychology
* Associate of Arts		BS Information Technology Information Assurance and Security
Associate of Arts		BS Information Technology (other specializations)
* Associate of Science		BS Information Technology Information Assurance and Security
Associate of Science		BS Information Technology (other specializations)
* Associate of General Studies		BS Information Technology Information Assurance and Security
Associate of General Studies		BS Information Technology (other specializations)
* Associate of Arts		BS Public Safety (all specializations)
* Associate of Science		BS Public Safety (all specializations)
* Associate of General Studies		BS Public Safety (all specializations)
* Associate of Arts		BPA General Public Administration
* AS Business Administration		BPA General Public Administration
* Associate of General Studies		BPA General Public Administration
Associate of Arts		BS Business (all specializations)
AS Business Administration		BS Business (all specializations)
Associate of General Studies		BS Business (all specializations)
AAS Business Entrepreneurship		BS Business Business Administration

\* Denotes that the following programs do not meet the minimum 90 quarter credit hours (60 semester hours) required for students to enter Capella at a Junior level standing.

Associate of Arts students applying for the BS IT Information Assurance and Security program must take 1 core or specialization course to reach junior status at Capella.

Associate of Science students applying for the BS IT Information Assurance and Security program must take 1 core or specialization course to reach junior status at Capella.

Associate of General Studies students applying for the BS IT Information Assurance and Security program must take 1 core or specialization course to reach junior status at Capella.

Associate of Arts students applying for any BS Public Safety program must take 2 core or specialization courses to reach junior status at Capella.

Associate of Science students applying for any BS Public Safety program must take 2 core or specialization courses to reach junior status at Capella.

Associate of General Studies students applying for any BS Public Safety program must take 2 core or specialization courses to reach junior status at Capella.

Associate of Arts students applying for the BPA General Public Administration program must take 1 core or specialization course to reach junior status at Capella.

AS Business Administration students applying for the BPA General Public Administration program must take 1 core or specialization course to reach junior status at Capella.

Associate of General Studies students applying for the BPA General Public Administration program must take 1 core or specialization course to reach junior status at Capella.

**Pikes Peak Community College (2010-2011 catalog):**

Pikes Peak Community College	To	Capella University Bachelors Degree Program
Associates degree		
AA Psychology		BS Psychology General Psychology
Associate of Science		BS Psychology General Psychology
Associate of General Studies		BS Psychology General Psychology
* Associate of Arts		BS Information Technology Information Assurance and Security
* Associate of Arts		BS Information Technology (other specializations)
* AS Computer Science		BS Information Technology Information Assurance and Security
* AS Computer Science		BS Information Technology (other specializations)
* Associate of General Studies		BS Information Technology Information Assurance and Security
Associate of General Studies		BS Information Technology (other specializations)
* Associate of Arts		BS Public Safety (all specializations)
* Associate of Science		BS Public Safety (all specializations)
Associate of General Studies		BS Public Safety (all specializations)
* AA Business Transfer		BPA General Public Administration
* Associate of Science		BPA General Public Administration
* Associate of General Studies		BPA General Public Administration
AA Business Transfer		BS Business (all specializations)
* Associate of Science		BS Business (all specializations)
Associate of General Studies		BS Business (all specializations)
AAS Accounting		BS Business Business Administration
AAS Business Administration - Customer Service		BS Business Business Administration
AAS Business Administration - Entrepreneurship		BS Business Business Administration

AAS Business Administration International Business	-		BS Business Business Administration
AAS Business Administration Management	-		BS Business Business Administration
AAS Business Administration Marketing	-		BS Business Business Administration
AAS Business Administration Supervision	-		BS Business Business Administration

\* Denotes that the following programs do not meet the minimum 90 quarter credit hours (60 semester hours) required for students to enter Capella at a Junior level standing.

Associate of Arts students applying for the BS IT Information Assurance and Security program must take 2 core or specialization courses to reach junior status at Capella. Students applying for all other BS IT programs must take 1 core or specialization course to reach junior status at Capella.

AS Computer Science students applying for the BS IT Information Assurance and Security program must take 2 core or specialization courses to reach junior status at Capella. Students applying for all other BS IT programs must take 1 core or specialization course to reach junior status at Capella.

Associate of General Studies students applying for the BS IT Information Assurance and Security must take 1 core or specialization course to reach junior status at Capella.

Associate of Arts students applying for any BS Public Safety program must take 1 core or specialization course to reach junior status at Capella.

Associate of Science students applying for any BS Public Safety program must take 1 core or specialization course to reach junior status at Capella.

AA Business Transfer students applying for the BPA General Public Administration program must take 1 core or specialization course to reach junior status at Capella.

Associate of Science students applying for the BPA General Public Administration program must take 1 core or specialization course to reach junior status at Capella.

Associate of General Studies students applying for the BPA General Public Administration program must take 1 core or specialization course to reach junior status at Capella.

Associate of Science students applying for any BS Business program must take 1 core or specialization course to reach junior status at Capella.

**Pueblo Community College (2010-2011 catalog):**

Pueblo Community College Associates degree	To	Capella University Bachelors Degree Program
AAS Nursing		BS Nursing
Associate of Arts		BS Psychology General Psychology
Associate of Science		BS Psychology General Psychology
Associate of General Studies		BS Psychology General Psychology
* Associate of Arts		BS Information Technology Information Assurance and Security
* Associate of Arts		BS Information Technology (other specializations)
* Associate of Science		BS Information Technology Information Assurance and Security
* Associate of Science		BS Information Technology (other specializations)

* Associate of General Studies		BS Information Technology Information Assurance and Security
Associate of General Studies		BS Information Technology (other specializations)
* AGS Computer Information Systems		BS Information Technology Information Assurance and Security
* AGS Computer Information Systems		BS Information Technology (other specializations)
* Associate of Arts		BS Public Safety (all specializations)
* Associate of Science		BS Public Safety (all specializations)
Associate of General Studies		BS Public Safety (all specializations)
* AGS Criminal Justice		BS Public Safety (all specializations)
* AA Business Management		BPA General Public Administration
* Associate of Science		BPA General Public Administration
* Associate of General Studies		BPA General Public Administration
AA Business Management		BS Business (all specializations)
* Associate of Science		BS Business (all specializations)
Associate of General Studies		BS Business (all specializations)
AAS Accounting		BS Business Business Administration
AAS Business Management		BS Business Business Administration
AAS Entrepreneurship		BS Business Business Administration
AAS Human Resources		BS Business Business Administration
AAS Retailing Sales		BS Business Business Administration

\* Denotes that the following programs do not meet the minimum 90 quarter credit hours (60 semester hours) required for students to enter Capella at a Junior level standing.

Associate of Arts students applying for the BS IT Information Assurance and Security program must take 2 core or specialization courses to reach junior status at Capella. Students applying for all other BS IT programs must take 1 core or specialization course to reach junior status at Capella.

Associate of Science students applying for the BS IT Information Assurance and Security program must take 2 core or specialization courses to reach junior status at Capella. Students applying for all other BS IT programs must take 1 core or specialization course to reach junior status at Capella.

Associate of General Studies students applying for the BS IT Information Assurance and Security program must take 1 core or specialization course to reach junior status at Capella.

AGS Computer Information Systems students applying for the BS IT Information Assurance and Security program must take 2 core or specialization courses to reach junior status at Capella. Students applying for all other BS IT programs must take 1 core or specialization course to reach junior status at Capella.

Associate of Arts students applying for any BS Public Safety must take 2 core or specialization courses to reach junior status at Capella.

Associate of Science students applying for any BS Public Safety must take 2 core or specialization courses to reach junior status at Capella.

AGS Criminal Justice students applying for any BS Public Safety program must take 1 core or specialization course to reach junior status at Capella.

AA Business Management students applying for the BPA General Public Administration program must take 1 core or specialization course to reach junior status at Capella.

Associate of Science students applying for the BPA General Public Administration program must take 1 core or specialization course to reach junior status at Capella.

Associate of General Studies applying for the BPA General Public Administration program must take 1 core or specialization course to reach junior status at Capella.

Associate of Science students applying for any BS Business program must take 1 core or specialization course to reach junior status at Capella.

**Red Rocks Community College (2010-2011 catalog):**

Red Rocks Community College	To	Capella University Bachelors Degree Program
Associates degree		
AA Psychology		BS Psychology General Psychology
Associate of Science		BS Psychology General Psychology
Associate of General Studies		BS Psychology General Psychology
* Associate of Arts		BS Information Technology Information Assurance and Security
* Associate of Arts		BS Information Technology (other specializations)
* AS Computer Science		BS Information Technology Information Assurance and Security
* AS Computer Science		BS Information Technology (other specializations)
* Associate of General Studies		BS Information Technology Information Assurance and Security
* Associate of General Studies		BS Information Technology (other specializations)
* AA Criminal Justice		BS Public Safety (all specializations)
* AA Victim Assistance		BS Public Safety (all specializations)
* Associate of Science		BS Public Safety (all specializations)
* Associate of General Studies		BS Public Safety (all specializations)
* AA Business		BPA General Public Administration
* Associate of Science		BPA General Public Administration
* Associate of General Studies		BPA General Public Administration
AA Business		BS Business (all specializations)
* Associate of Science		BS Business (all specializations)
AAS Accounting Paraprofessional		BS Business Business Administration
* AAS Accounting Technician		BS Business Business Administration
AAS Business Interdisciplinary		BS Business Business Administration
AAS Business Management and Supervision		BS Business Business Administration
AAS Business Real Estate		BS Business Business Administration

\* Denotes that the following programs do not meet the minimum 90 quarter credit hours (60 semester hours) required for students to enter Capella at a Junior level standing.

Associate of Arts students applying for the BS IT Information Assurance and Security program must take 2 core or specialization courses to reach junior status at Capella. Students applying for all other BS IT programs must take 1 core or specialization course to reach junior status at Capella.

AS Computer Science students applying for the BS IT Information Assurance and Security program must take 2 core or specialization courses to reach junior status at Capella. Students applying for all other BS IT programs must take 1 core or specialization course to reach junior status at Capella.

Associate of General Studies students applying for the BS IT Information Assurance and Security program must take 2 core or specialization courses to reach junior status at Capella. Students applying for all other BS IT programs must take 1 core or specialization course to reach junior status at Capella.

AA Criminal Justice applying for any BS Public Safety program must take 1 core or specialization course to reach junior status at Capella.

AA Victim Assistance students applying for any BS Public Safety program must take 1 core or specialization course to reach junior status at Capella.

Associate of Science students applying for any BS Public Safety program must take 2 core or specialization courses to reach junior status at Capella.

Associate of General Studies students applying for any BS Public Safety program must take 1 core or specialization course to reach junior status at Capella.

AA Business students applying for the BPA General Public Administration program must take 1 core or specialization course to reach junior status at Capella.

Associate of Science students applying for the BPA General Public Administration program must take 1 core or specialization course to reach junior status at Capella.

Associate of General Studies students applying for the BPA General Public Administration program must take 1 core or specialization course to reach junior status at Capella.

Associate of Science students applying for any BS Business program must take 1 core or specialization course to reach junior status at Capella.

AAS Accounting Technician students applying for the BS Business Business Administration program must take 7.5 quarter credits of coursework to reach junior status at Capella. (Such students must take 22.5 quarter credits of acceptable General Education coursework, including at least 1.5 quarter credits of acceptable Humanities, Social Science, and Natural Science and Mathematics coursework, to fulfill Capella General Education requirements.)

**Trinidad State Junior College (2008-2010 catalog):**

Trinidad State Junior College	To	Capella University Bachelors Degree Program
Associates degree		
AA Psychology		BS Psychology General Psychology
Associate of Science		BS Psychology General Psychology
Associate of General Studies		BS Psychology General Psychology
* Associate of Arts		BS Information Technology Information Assurance and Security
* Associate of Arts		BS Information Technology (other specializations)
* Associate of Science		BS Information Technology Information Assurance and Security
* Associate of Science		BS Information Technology (other specializations)
* Associate of General Studies		BS Information Technology Information Assurance and Security
Associate of General Studies		BS Information Technology (other specializations)
* AA Criminal Justice		BS Public Safety (all specializations)
* Associate of Science		BS Public Safety (all specializations)

* Associate of General Studies		BS Public Safety (all specializations)
* AA Business Administration		BPA General Public Administration
* Associate of Science		BPA General Public Administration
* Associate of General Studies		BPA General Public Administration
AA Business Administration		BS Business (all specializations)
Associate of Science		BS Business (all specializations)
Associate of General Studies		BS Business (all specializations)
AAS Business Management		BS Business Business Administration

\* Denotes that the following programs do not meet the minimum 90 quarter credit hours (60 semester hours) required for students to enter Capella at a Junior level standing.

Associate of Arts students applying for the BS IT Information Assurance and Security program must take 2 core or specialization courses to reach junior status at Capella. Students applying for all other BS IT programs must take 1 core or specialization course to reach junior status at Capella.

Associate of Science students applying for the BS IT Information Assurance and Security program must take 2 core or specialization courses to reach junior status at Capella. Students applying for all other BS IT programs must take 1 core or specialization course to reach junior status at Capella.

Associate of General Studies students applying for the BS IT Information Assurance and Security program must take 1 core or specialization course to reach junior status at Capella.

AA Criminal Justice students applying for any BS Public Safety program must take 1 core or specialization course to reach junior status at Capella.

Associate of Science students applying for any BS Public Safety program must take 1 core or specialization course to reach junior status at Capella.

Associate of General Studies students applying for any BS Public Safety program must take 1 core or specialization course to reach junior status at Capella.

AA Business Administration students applying for the BPA General Public Administration program must take 1 core or specialization course to reach junior status at Capella.

Associate of Science students applying for the BPA General Public Administration program must take 1 core or specialization course to reach junior status at Capella.

Associate of General Studies students applying for the BPA General Public Administration program must take 1 core or specialization course to reach junior status at Capella.

## Communication Plan Options

<b>Communication</b>	<b>Frequency</b>	<b>Audience</b>
Solo Table Event	2-4 times/year	Faculty/Staff/Students
Transfer Fair Attendance	2 times/year	Students
Customized Literature		Faculty/Staff/Students
Transfer Guide PDF	Annual update	Students
Catalog Name Listing	Annual	
Custom Posters by Dept.		Faculty/Staff/Students
School Newspaper Ad	Monthly	Faculty/Staff/Students
Press Release	Upon launch of agreement	Faculty/Staff/Students
Convocation Sponsor	Annual	Faculty/Staff
Webinars	6 times/year	Faculty/Staff/Students
Alumni List	Annual messaging	Graduates
Found. Office/CR Sponsor		Faculty/Staff/Students
Lunch and Learn Meeting	Quarterly	Faculty/Staff/Students
Job Link		
Welcome Page	Constant	Faculty/Staff/Students
Articulation Page (Internal for CU partnership)		
Learner Community Event	Bi-annual	CU Actives/Alums
Host Grad Event		
Email Updates	As needed w/ new promotions	Faculty/Staff/Grads/Students