



Prior Learning Assessment Credit

Prior Learning Assessment Credit (PLA) allows the student to demonstrate competence, which is equivalent to learning achieved in a course offered by the college. The student must be admitted to the college and have declared a program of study, but not be registered in the course for which this is intended. A student may submit one PLA request per course, per semester.

Process must be completed 4 weeks prior to the end of the semester.

No refunds on evaluation fees.

TERM (check one): Spring Summer Fall YEAR: _____
 Credit to be Applied to FRCC (check one): AA AS AGS AAS Certificate
 SOURCE (check one): Institutional Challenge Examination Portfolio

Student Name: _____ Student ID Number: _____

Student email address: _____@student.cccs.edu Phone number: _____

Course number: _____ Course Title: _____ Credit Hours: _____

I understand that my student CCCS email is the official means of communication for FRCC. I am responsible for checking my email account through eWOLF for updates.

Student Signature: _____ Date: _____

1. Verification that current enrollment does not include course listed for PLA credit.

Office of the Registrar Signature: _____ Date: _____

2. Payment must be made to Cashier's Office in the amount of \$130.

Cashier's Signature: _____ Date: _____

3. Student shall meet with the chairperson of the instructional department where credit is requested to identify the instructor for evaluation. Assigned Instructor (print): _____

Chairperson's Signature: _____ Date: _____

4. Once steps 1 through 3 are complete, with valid signatures, the student gives this form to the assigned instructor. Following the examination, a grade of PLA (Prior Learning Assessment Credit) will be assigned. A passing grade is equivalent to a minimum grade level of (C) or better.

Date of Evaluation: _____ Evaluation Results (check one): _____ Pass _____ Fail

Instructor's Signature: _____ Date: _____

5. The instructor shall forward the completed form to the Office of the Registrar. This form will not be accepted from the student.

6. The Office of the Registrar shall notify the student, in writing, of the evaluation results and shall record any credit on the student's transcript at the end of the academic term. A letter grade is not recorded or calculated in the student's grade point average.

Posted by the Office of the Registrar (Signature): _____

Posted Date: _____ Student Notification Date: _____

***Note:** FRCC residency requirements for all certificates and degrees must be completed in addition to any credit earned through Prior Learning Assessment. If transferring this course, contact your college/university to determine acceptance of credit awarded by this method.

Boulder County Campus
2190 Miller Drive
Longmont, CO 80501
303-678-3722
Fax: 303-678-3637
BCCRRegistrar@frontrange.edu

Brighton Center
1850 E. Egbert Street
Brighton, CO 80601
303-404-5099
Fax: 303-665-1763
WCRRegistrar@frontrange.edu

Larimer Campus
4616 South Shields
Fort Collins, CO 80526
970-204-8107
Fax: 970-204-8365
LCRegistrar@frontrange.edu

Westminster Campus
3645 West 112th Avenue
Westminster, CO 80031
303-404-5414
Fax: 303-404-5150
WCRRegistrar@frontrange.edu