

Over 50% of students who start at ACC tell us that they intend to transfer in order to earn a Bachelor's degree! This guide will help you understand what it takes to make a successful transfer and how ACC can help.

Prepare

The #1 motivation for helping you get through school is having a goal for what you want to accomplish after you graduate

- ✓ Consider your career interests as well as your short term and long term goals



Consider your academic interests and skills as you decide on a program of study

- ✓ Visit an ACC advisor or ACC faculty member in your area of interest
- ✓ Utilize the Career & Transfer Center for career exploration



Be sure you are enrolled in the right degree program and classes to meet your educational goals

- ✓ The **Associate of Arts** and **Associate of Science** are considered transfer degrees
- ✓ Pick up a degree plan and review with an advisor
- ✓ Check into Degrees of Designation and other articulated degrees at ACC



ACC Degree Planning for Transfer Students website:
arapahoe.edu/transfer



Go to top of page, right side

Begin researching the 4 year schools that offer the degree program you intend to pursue

- ✓ Review the list on page two of colleges/universities that are part of the gtPathways program
- ✓ Get information from the Career & Transfer Center
- ✓ Do a web search
- ✓ Attend an ACC sponsored transfer fair
- ✓ Contact the admissions office at the school(s) you are interested in
- ✓ Attend college visits



Consider important factors that will influence your decision (page three)

- ✓ Narrow it down to your top five factors and what is important about those
- ✓ Ex: Location, must be at least 50 miles outside of the Denver area



Utilize your top five factors in consideration with schools/colleges that are potential opportunities (page four)

- ✓ Write your top five factors in each box at the top of the page
- ✓ Write the names of up to 10 schools that draw your interest initially
- ✓ Research your top factors at each of the schools you are interested in. As you discover more, begin narrowing down your options until you have a top three to five schools and rank them.



Four-Year Colleges and Universities

Colorado has a number of options for you to complete your bachelor's degree. Below is a listing of both public and private colleges and universities in the state of Colorado as well as web links to each institution's transfer information.

Explore Options

Adams State College
Alamosa, CO 81102
(719) 587-7011, (800) 824-6494
www.adams.edu

Colorado Mesa University
(formerly Mesa State College)
Grand Junction, CO 81501
(970) 248-1498
www.coloradomesa.edu

Colorado School of Mines
Golden, CO 80401
(303) 273-3000
www.mines.edu

Colorado State University
Fort Collins, CO 80523
(970) 491-1101
www.colostate.edu

Colorado State University - Global
Campus
Greenwood Village, CO 80111-4766
(800) 920-6723
www.csuglobal.edu

Colorado State University - Pueblo
Pueblo, CO 81001-4901
(719) 549-2100
www.colostate-pueblo.edu

Fort Lewis College
Durango, CO 81301-3999
(970) 247-7010
www.fortlewis.edu

Metropolitan State College of Denver
Denver, CO 80217-3362
(303) 556-3058
www.msudenver.edu

Regis University
Denver, Colorado 80221
www.regis.edu

University of Colorado at Boulder
Boulder, CO 80309-0030
(303) 492-1411
www.colorado.edu

University of Colorado at Colorado
Springs
Colorado Springs, CO 80918
(719) 255-3000
www.uccs.edu

University of Colorado Denver -
Downtown Campus
Denver, CO 80217-3364
(303) 315-2500
www.ucdenver.edu/

University of Colorado Denver -
Anschutz Medical Campus
Aurora, CO 80045
(720) 848-0000
www.uch.edu/

University of Denver
Denver, CO 80208
www.du.edu

University of Denver – University
College
Denver, CO 80208
www.universitycollege.du.edu

University of Denver –
Colorado Women's College
Denver, CO 80208
www.womenscollege.du.edu

University of Northern Colorado
Greeley, CO 80639
(970) 351-1890
www.unco.edu

Western State College
Gunnison, CO 81231
(970) 943-0120
www.western.edu

American Public University
www.apu.apus.edu/index.htm

Kaplan University
<http://cc.kaplan.edu>
(not enrolling in Denver at this time)

Western Governors University
www.wgu.edu/

Examples of Factors to Consider When Researching Schools

- Program of Study** – Consider if the college offers programs that will help you achieve your career goals.
- School Size** – Would you prefer a large or small school?
- Class Size** – How large do you like your classes to be?
- Support Programs** – Does the college offer programs to help you stay in school?
- Transfer of Credit** – How will my community college credits transfer?
- City and Neighborhood** – Do you prefer a city or a small town?
- Campus Culture** – When visiting each college, get a feel for its personality? Does it match yours?
- Distance from Home** – How close would you like to live to your family?
- Extracurricular Activities** – Do you have activities in your life that you can't live without?
- Religious Affiliation** – Depending on your religious beliefs, you may be interested in looking at a college affiliated with your religious background.
- Cost of Attendance (COA)** – While a college may appear more expensive, what will the final cost be after receiving financial aid and scholarships?
- Financial Aid Options** – Does the college have special financial aid options to help you pay for college? Payment plans? Guaranteed COA?
- Outside Learning Opportunities** – Does the college offer internships, externships, study abroad opportunities or service learning opportunities?

My top five factors to consider

Factor	What I'm looking for:
1.	
2.	
3.	
4.	
5.	



Guide to a Successful Transfer

It is important to take time to plan your transfer. The following section is intended to give you some practical tools for planning a successful transfer!

Plan

- Decide on 1 – 3 schools that meet your criteria for transfer
- Consider the following important information and deadlines

	School 1:	School 2:	School 3:
Date, Time, and Location of College Visit			
Admissions Contact (email/phone)			
Academic Department Contact (email/phone)			
Application Fee			
Application Deadline			
FAFSA Priority Deadline			
Scholarship Deadline			





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Timeline

- Consider your timeline- determine when you will complete each of the steps based on the college specific information you researched on the last page
- Understand how your credits will transfer from ACC to your school of choice
 - Meet with a ACC Advisor to make sure you are following any relevant program guides and to understand Colorado Transfer Policy
 - Meet with an Admissions Counselor or Advisor at the school of your choice. Ask if they will do an **Unofficial Transcript Evaluation** of your ACC credits so you understand how they will be accepted.

Personal Timeline	Date/Due By
Meet with ACC Advisor	
Meet with Advisor from 4 year School(s)	
Verify ACC credits and graduation requirements	
Fill out online application for 4 year school(s)	
Order ACC transcripts to be sent to 4 year school	
Get letters of recommendation for 4 year school and/or scholarships	
Fill out FAFSA and begin completing scholarship applications	
Apply to Graduate from ACC	

ACC Timeline to Apply for Graduation		
Graduation Semester	Priority Application Deadline	Final Application Deadline
Spring	December 1	April 1
Summer	April 1	July 1
Fall	July 1	November 1

➤ Information on how to apply for graduation or request ACC transcripts is on the last page of this packet.



Guide to a Successful Transfer

Action

- Make a PLAN!
- Keep a folder of all documents and correspondence from your transfer college.
- Submit applications for admission and housing applications if applicable.
- Request official transcripts (from current and previously attended schools) are sent to your transfer school.
- Obtain any transcripts for other types of credit (AP, IB, CLEP, Military Credit etc.) if accepted by your transfer school.
- Complete all necessary paperwork to apply for graduation from ACC
- Arrange to have your final transcript sent to your transfer college.
- Take any necessary placement exams or proficiency tests at your transfer college.
- Attend transfer or new student orientation and register for classes at your new college.

Financial Aid

- Important to note: Financial Aid DOES NOT automatically transfer with you and four year schools often have stricter financial aid and payment arrangement deadlines
- Understand the cost of attending a 4 year school
 - Ask the school about its **Estimated Cost of Attendance** for a full list of educational expenses associated with attending that institution.
 - Make a budget to help keep costs down.
- Submit your FAFSA and indicate your transfer school on the FAFSA; if already submitted, update your FAFSA to include your transfer school.
 - Make sure you know when the **Priority Funding Deadline** is for your school of choice.
 - You can only receive financial aid at one school at a time
- Consult with the transfer school's financial aid office to transfer any financial aid you already receive and submit any institutional financial aid forms.
- Apply for a transfer scholarship at your transfer school (if applicable).
 - Be aware of any important deadlines for scholarships.
- With ACC, make sure that you cancel any pending financial aid awards. Keep a copy of the cancellation form with your records in case it is requested by your transfer school.
 - o Check with the cashier's office at ACC to see if you have a balance. Pay-off or make payment arrangements for any remaining balance to avoid being sent to collections or having your transcripts held.



Transfer Resources

Things to Consider When Transferring to a 4 Year School

- ✓ Understand all applicable dates and deadlines.
- ✓ Transferring mid-year can result in less financial aid and fewer course choices.
- ✓ Completing your associates degree has benefits:
 - Guaranteed transfer of an AA and AS degree up to 60 credits.
 - Less expensive in the long run to finish your associates degree before transferring.
- ✓ Credits completed at an institution of higher education in the state of Colorado are good for 10 years.
- ✓ Students must earn a 'C' or better for courses to be accepted for transfer.

Important Phone Numbers

ACC Career Services –	303-360-4791
ACC Advising Services –	303-361-7432
ACC Enrollment Services -	303-361-7432
ACC Financial Aid –	303-361-7401
ACC Office of Transitions –	303-340-7541

Order ACC Transcripts

Site must be accessed through MyACC – Student Tab
Under 'My Student Stuff'- My Grades and Transcripts

Degree Planning – “DegreeWorks”

Site must be accessed through MyACC – Student Tab
Under 'Steps to Graduate'

State of Colorado Transfer Policy

The Colorado Department of Higher Education works to make sure that transferring to a 4 year school within the state of Colorado is a smooth and transparent process.

<http://higherred.colorado.gov/Academics/Transfers/Students.html>

Apply for Graduation from ACC – IT'S FREE

Site must be accessed through MyACC – Student Tab
Under 'Steps to Graduate' – *Application for Graduation*

Career Exploration Websites

Sites can be accessed through MyACC – Student Tab

ONet – www.onetonline.org

My Majors – www.mymajors.com

My Next Move- www.mynextmove.org

ACC Transfer Website

www.ACCurora.edu/programs-classes/transfer-options

CO Community College System transfer web page

www.coloradocommunitycolleges.com/why/transfer.html

CO Department of Education transfer website

<http://higherred.colorado.gov/Academics/Transfers/gtPathways/default.html>

Other ACC Resources

Visit the Student Success Center for

- Career and Major Exploration Guide
- ACC Degree Planning Guide